

# DESIGNATED REALTOR® MEMBERSHIP & MID-KANSAS MLS PARTICIPANT APPLICATION

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This joint membership application is for licensed individuals who wish to join Prairie Land REALTORS® (PLR) and Mid-Kansas Multiple Listing Service (MKMLS) as the Designated REALTOR® of their firm. The Designated REALTOR®/MLS Participant must be a sole proprietor, partner, corporate officer or branch office manager acting on behalf of the firm principal(s) and must meet all other qualifications for membership as established in the PLR and MKMLS Bylaws. The Designated REALTOR®/MLS Participant shall be responsible for all duties and obligations of membership including the obligation to arbitrate pursuant to the Code of Ethics and the payment of dues & fees as established in the governing documents of PLR and MKMLS.

## AGENT CONTACT INFORMATION

Name as it appears on license: \_\_\_\_\_

Nickname (DBA), if different: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Primary Email: \_\_\_\_\_ Secondary Email: \_\_\_\_\_

Website: \_\_\_\_\_

License Type: ☐ Broker ☐ Salesperson ☐ Appraisal ☐ Licensed Staff

License Number: \_\_\_\_\_ Date Expires: \_\_\_\_\_

Status: ☐ New Licensee ☐ Re-activating ☐ Transfer

Preferred Phone: ☐ Cell ☐ Home ☐ Office

Preferred Email: ☐ Primary ☐ Secondary

Permission to communicate via text messaging: ☐ Yes ☐ No

Preferred Mailing: ☐ Home ☐ Office ☐ Other \_\_\_\_\_

Mail Publication to: ☐ Home ☐ Office ☐ Other \_\_\_\_\_

Council Area: ☐ Reno ☐ McPherson ☐ Pratt

PLR Membership Type: ☐ Primary ☐ Secondary

*(If selecting secondary member or transferring from another association, you must include a letter of good standing from the Association where you currently hold membership with this application OR have the Association email the letter.)*

## COMPANY INFORMATION

Office Name: \_\_\_\_\_ Number of Agents: \_\_\_\_\_

Office Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Website: \_\_\_\_\_ Office Email: \_\_\_\_\_

Your Position: ☐ Principal ☐ Partner ☐ Corporate Officer ☐ Majority Stakeholder  
☐ Branch Office Manager ☐ Non-principal licensee ☐ Other \_\_\_\_\_

Company Structure: ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC

Name of other Partners/Officers of your firm (if any): \_\_\_\_\_

**OTHER INFORMATION**

Are you **presently** a member of any other Association of REALTORS®? ☐ Yes ☐ No

If yes, name of current Association & type of membership held: \_\_\_\_\_

Are you presently a subscriber or participant of any other MLS? ☐ Yes ☐ No

If yes, name of current MLS & type of membership held: \_\_\_\_\_

Have you **previously** held membership in another Association of REALTORS®? ☐ Yes ☐ No

If yes, name of Association & type of membership held: \_\_\_\_\_

NAR (NRDS) membership #: \_\_\_\_\_

Last date (year) of completion of NAR's Code of Ethics Training Requirement: \_\_\_\_\_

What year did you first join the REALTOR® organization? \_\_\_\_\_

Continuous Membership? ☐ Yes ☐ No

How long with current real estate firm? \_\_\_\_\_ Previous firm: \_\_\_\_\_

Your specialty: ☐ Residential ☐ Land ☐ Commercial ☐ Investment ☐ Other \_\_\_\_\_

Have you ever been refused membership in any other Association of REALTORS®?

☐ Yes ☐ No If yes, state basis and circumstances: \_\_\_\_\_

Do you have any unsatisfied discipline pending for violation of the Code of Ethics?

☐ Yes ☐ No If yes, provide details: \_\_\_\_\_

Do you have any record of civil judgements imposed within the past seven (7) years involving judgements of civil rights law, real estate license laws, or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities?

☐ Yes ☐ No If yes, provide details: \_\_\_\_\_

Do you have a record of criminal conviction(s) within the past seven (7) years?

☐ Yes ☐ No If yes, provide details: \_\_\_\_\_

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years?

☐ Yes ☐ No If yes, provide details: \_\_\_\_\_

Are there pending ethics complaints against you? ☐ Yes ☐ No If yes, details: \_\_\_\_\_

Do you have any unsatisfied discipline pending? ☐ Yes ☐ No If yes, details: \_\_\_\_\_

Are you a party to pending arbitration requests? ☐ Yes ☐ No If yes, details: \_\_\_\_\_

Do you have any unpaid arbitration awards or unpaid financial obligations to another association of REALTORS® or an Association MLS? ☐ Yes ☐ No If yes, details: \_\_\_\_\_

**OPTIONAL INFORMATION**

Date of Birth \_\_\_\_\_ Gender: ☐ Male ☐ Female

Highest Level of Education: ☐ High School ☐ Technical certification ☐ Some college  
☐ Associate's Degree ☐ Bachelor's Degree ☐ Master's Degree

Previous Occupation (field area or description): \_\_\_\_\_

How many hours do you plan to dedicate to real estate per week? \_\_\_\_\_

Do you plan employment as a W-2 employee outside of real estate? ☐ Yes ☐ No

Do you own your home? ☐ Yes ☐ No

Do you own investment/rental property currently? ☐ Yes ☐ No

What expectations do you have for your real estate career? Goals? \_\_\_\_\_

\_\_\_\_\_

## MEMBERSHIP AGREEMENT

I hereby apply for REALTOR® Membership in the **Prairie Land REALTORS®** association ("the Association") and understand I shall be designated the "Designated REALTOR®" and shall accept responsibility for the real estate and appraisal licensees affiliated with my office. I also hereby apply for Participation in the **Mid-Kansas Multiple Listing Service** & understand that I shall be designated the "Participant" in the MLS Service for my firm, partnership, or corporation.

**APPLICATION FEES AND DUES:** I am enclosing payment of application fees plus prorated annual dues and fees payable to Prairie Land REALTORS and Mid-Kansas MLS.

**QUALIFICATIONS FOR MEMBERSHIP.** I understand that membership brings certain privileges and obligations that require compliance, including the following:

- I will attend orientation within **90** days of this application. Failure to meet this requirement may result in having my membership terminated.
- Membership in the Association necessarily means that I am also a member of the Kansas Association of REALTORS® and National Association of REALTORS®. I agree to abide by the Code of Ethics of the National Association, which includes the duty to arbitrate or mediate. I agree to abide by the Constitution, Bylaws and Rules and Regulations of the Association, the Kansas Association and the National Association.
- Further, I agree to satisfactorily complete the periodic Code of Ethics training and a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. If a new REALTOR® member, I agree to complete the New Member Code of Ethics course within **45** days of this application.
- I acknowledge that as a member of the Association, I will be licensed to use the REALTOR® trademarks to indicate such membership, and I agree to abide by the rules governing use of those trademarks. I understand that REALTOR® is a federally registered trademark of the National Association and use of this designation is subject to rules promulgated by the National Association. Upon termination of my membership in the Association for any reason, my license to use the term REALTOR® is automatically revoked and I will immediately discontinue use of the term REALTOR® and all REALTOR® trademarks.
- Membership is final only upon approval by the Board of Directors and may be revoked should completion of any membership requirement, such as orientation, not be completed within the timeframe established in the Association's bylaws.

**NOTE:** *The duty to submit to an ethics complaint continues in effect even after membership lapses or is terminated. Any ensuing discipline will be held in abeyance until such time as the respondent rejoins an association of REALTORS®. The duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while the former member was a REALTOR®.*

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership. I further agree that if accept for membership in the Association, I shall pay the fees and dues as from time to time established. NOTE: Payments to Prairie Land REALTORS® and Mid-Kansas MLS are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## PAYMENT INFORMATION

REALTOR® dues and MKMLS fees for new members are prorated monthly. Total payments should be the sum of the application fees, PLR prorated dues (based on month licensed), MKMLS prorated fees (based on month joining) and Sentrilock prorated fees.

*Fill in blanks with amount in first column or appropriate proration from chart*

- ☐ New Brokerage/DR for Prairie Land REALTORS & Mid-Kansas MLS \$750 \$750
- ☐ Annual Dues to Prairie Land REALTORS (*prorated to join month*) \$200 \$
- ☐ RPAC Investment (optional) \$20 \$
- ☐ KAR Application Fee \$180 \$
- ☐ KAR Annual Dues \$170 \$
- ☐ NAR Annual Dues \$201 \$
- ☐ **Yes, Participating in MLS**
- ☐ OPTION 1: Annual Mid-Kansas MLS subscription (*prorated to join month*) \$295 \$
- ☐ OPTION 2: Quarterly Mid-Kansas MLS subscription (*prorated to join month*) \$81 \$
- ☐ **Yes, Participating in Sentrilock**
- ☐ Sentrilock Setup Fee \$15 \$
- ☐ OPTION 1: Annual Sentrilock Subscription (*prorated to join month*) \$180 \$
- ☐ OPTION 2: Quarterly Sentrilock Subscription \$51 \$
- Additional (check those that apply, if any)
- ☐ DR Transfer Fee \$100 \$
- ☐ Late Fees, if applicable \$

**TOTAL DUE:** \$

**Proration has been illustrated below. Enter correct figure above.**

| Join Month | Dues PLR | MKMLS Annual prorated | Dues KAR | Dues NAR | Sentrilock Annual prorated | MKMLS QRTLY | Sentrilock QRTLY |
|------------|----------|-----------------------|----------|----------|----------------------------|-------------|------------------|
| JANUARY    | \$200    | \$295                 | \$170.00 | \$201    | \$180                      | \$81        | \$51             |
| FEBRUARY   | \$184    | \$270.42              | \$155.83 | \$188    | \$165                      | \$54        | \$34             |
| MARCH      | \$167    | \$245.83              | \$141.67 | \$175    | \$150                      | \$27        | \$17             |
| APRIL      | \$150    | \$221.25              | \$127.50 | \$162    | \$135                      | \$81        | \$51             |
| MAY        | \$134    | \$196.67              | \$113.33 | \$149    | \$120                      | \$54        | \$34             |
| JUNE       | \$117    | \$172.08              | \$99.17  | \$136    | \$105                      | \$27        | \$17             |
| JULY       | \$100    | \$147.50              | \$85.00  | \$123    | \$90                       | \$81        | \$51             |
| AUGUST     | \$84     | \$122.92              | \$70.83  | \$110    | \$75                       | \$54        | \$34             |
| SEPTEMBER  | \$67     | \$98.33               | \$56.67  | \$97     | \$60                       | \$27        | \$17             |
| OCTOBER    | \$50     | \$81                  | \$42.50  | \$84     | \$45                       | \$81        | \$51             |
| NOVEMBER   | \$34     | \$54                  | \$28.34  | \$71     | \$30                       | \$54        | \$34             |
| DECEMBER   | \$17     | \$27                  | \$14.17  | \$58     | \$15                       | \$27        | \$17             |

\*If applying for secondary membership with PLR, you only need to pay local dues and application fees, not KAR and NAR.

**PAYMENT FORM:** ☐ CHECK ☐ CREDIT CARD ☐ CASH